

WELTON LE MARSH PARISH COUNCIL

Minutes of the Annual Council Meeting held
7th May 2019

Present: Cllrs Bradley; Attkins and Williams
J. Cooper (Parish Clerk)
Cllr S. Eyre (ELDC)
4 members of the public

There was no public session as the meeting followed the Annual Parish Meeting.

1. ELECTION OF CHAIRMAN

It was proposed (Cllr Attkin), seconded (Cllr Williams) and **resolved** that Cllr Bradley remain Chairman for the next Civic Year, and he accepted.

2. TO RECEIVE DECLARATIONS OF ACCEPTANCE

Cllr Bradley signed his Declaration of Acceptance as Chairman, and Cllrs Attkins and Williams signed their Declarations of Acceptance as Councillors.

3. ELECTION OF VICE CHAIRMAN

It was proposed (Cllr Bradley), seconded (Cllr Williams) and resolved that Cllr Attkins be elected Vice Chairman for the forthcoming Civic Year, and he accepted.

It was then proposed (Cllr Bradley), seconded (Cllr Attkins) and **resolved** that Cllr Broughton be co-opted back onto the Parish Council. He joined the meeting and signed his Declaration of Acceptance

4. APOLOGIES

There were no apologies to receive.

5. DECLARATIONS OF INTEREST

There were no declarations

6. MINUTES OF THE MEETING HELD 19TH MARCH 2019

It was proposed, seconded and **resolved** that the minutes of the meeting held 19th March 2019 be signed by the Chairman as a correct record.

7. UPDATES

Minute 74 – this was not on the agenda for this meeting, but would be brought back to the next meeting for Council to consider further an Emergency Plan for the area.

Cllr Bradley wondered if the Council should look into having mains drainage brought into the village in the future, to be looked at in more detail later.

8. FINANCIAL MATTERS:

a. Accounts for payment:

Clerks Salary & PAYE (April/May)	£272.32
Clerks Expenses (18/19)	£ 75.47
Internal Audit	£ 30.00
Grounds maintenance	£ 24.00
Grounds maintenance	£228.00

As there was insufficient cheque signatories at present, these would be deferred to the next meeting.

b. End of Year Balances

The Clerk circulated the end of year accounts and balances and these were noted – of the total balance of £5837.99 – the following amounts were ring fenced for:

Allotments income - £382.13; elections expenses - £300.00; Defibrillator - £1117.78

- c. (i) Members went through the figures and it was agreed that the Governance Statement be signed as correct.
(ii) Members went through the figures and it was agreed that the Statement of Accounts be signed as correct.
(iii) Members were advised of the Internal Auditors report, there was nothing of significance to note.
(iv) Members agreed to sign the Declaration of Exemption.
- d. It was agreed that Cllrs Williams, Atkins and Broughton be added as cheque signatories and Cllrs Hill and Oliver removed.

9. CORRESPONDENCE

Clerks and Councils Direct – Cllr Williams took

10. POLICIES

The following policies were agreed:

Standing Orders

Risk Assessment

Asset Register

Financial Regulations

Allotments Policy

Data Protection Policy

Code of Conduct

11. PLANNING

Application N199/524/19 – change of use outbuildings to holiday let – Graves Farm was circulated to members who raised no objection.

Decision N199/2402/19 – Change use garage to holiday cottage – Boothby Cottage, Beck Lane – conditionally approved (in accordance with plans, pedestrian access to be provided, boundary to divide holiday let from house to be agreed, holiday purposes only, no first floor windows on south west elevation of holiday cottage).

13. ANY OTHER MATTERS/NEXT AGENDA

Co-option

Emergency Plan

14. DATE OF NEXT MEETING

This was agreed as 2nd July 2019 and entered on the Village Hall calendar

There being no further business the meeting closed at 7.40pm