

## Bank reconciliation – pro forma

This reconciliation should include **all** bank and building society accounts, including short term investment accounts. It **must** agree to headed "Year ending 31 March 20xx" in Section 2 of the AGAR – and will also agree to Box 7 where the accounts are prepared on a basis. Please complete the highlighted boxes, remembering that unpresented cheques should be entered as negative figures.

Name of smaller authority: Welton le Marsh

County area (local councils and parish meetings only):

### Financial year ending 31 March 20xx

Prepared by (Name and Role): J. Cooper Parish Clerk/RFO

Date: 06/04/2022

	£	£
<b>Balance per bank statements as at 31/3/xx:</b>		
Current account 2	£ 10,962.09	
account 3		
account 4		
[add more accounts if necessary] account 5		
account 6		
account 7		
account 8		
	£	10,962.09
Petty cash float (if applicable)	£	-
Less: any unpresented cheques as at 31/3/xx <b>(enter these as negative numbers)</b>		
item 1		
item 2		
item 3		
item 4		
[add more lines if necessary] item 5		
item 6		
item 7		
item 8		
	£	-
Add: any un-banked cash as at 31/3/xx		
	£	-
<b>Net balances as at 31/3/xx (Box 8)</b>	<b>£</b>	<b>10,962.09</b>